

**City of Berkley, Michigan
Zoning Certificate Application**

Sidwell No: _____

Work being done at:

Address: _____ Day Telephone: _____
Name of Property Owner: _____ Size of New Structure: _____
Building Location _____ Side of _____ St. Between _____ and _____ St.
(North, East, South, West)
Subdivision _____ Lot No. _____ Lot Size _____

Contractor Information

Company Name: _____
License Holder: _____
Address: _____ City: _____ State/zip: _____
Telephone: _____
Cost by Owner: \$ _____ Value by Department: \$ _____

Requirements:

A copy of your insurance must be on file for all contractors doing work in our city. No registrations or certificates are issued without this information.

- 1) Two (2) sets of plans.
- 2) Site plan required, minimum size 8 1/2 x 11 inch paper.

I agree to repair any damage done to public or private property.

“This certificate is granted on the express condition that the said construction shall, in all respects, conform to the ordinances of this jurisdiction including the zoning ordinance, and may be revoked at any time upon violation of any provisions of said ordinances.”

Signature

Print Name Signed

Date Received

Received by (Department Representative)

Department use only:

Approved

Not Approved

Date

Certificate Number: _____

Fee: _____
Total: _____

CONTRACTOR PERMITS

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

License Number: _____ Expiration Date: _____

Federal Employer ID Number
or Reason for Exemption: _____

Workers Comp Insurance Carrier
or Reason for Exemption: _____

MESC Employer Number
or Reason for Exemption: _____

“Section 23a of the state construction codes act of 1972, Act. No. 230 of Public Acts of 1972, being section 125,1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to person who perform work on residential building or a residential structure. Violations of section 23a are subjected to civil fines.”

A copy of your certificate of insurance must be on file with the building division before any permits will be issued.

Signature of Contractor

Date signed

HOMEOWNER PERMITS

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: Area Code: _ Telephone: _____

Section 23a of the state construction codes act of 1972, Act. No. 230 of Public Acts of 1972, being section 125,1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to person who perform work on residential building or a residential structure. Violations of section 23a are subjected to civil fines.”

Homeowner guaranties that work is being done by homeowner or immediate family and will not be contracted out, also this will not be a rented property.

Signature of Homeowner

Date signed